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Approved For Release 2000/06/06 : CIA-RDP78-06096A000100010019-0
UNITED STATES GOVERNMENT

Memorandum


TO : Director of Training

DATE: 5 January 1965

FROM : Chief, Intelligence School

SUBJECT: Bi-Weekly Activities Report No. 1
22 December 1964 - 4 January 1965

Nothing additional to report.



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Attachment: Reports

DOCUMENT NO. _____
NO CHANGE IN CLASS. ☐
☐ DECLASSIFIED
CLASS. CHANGED TO: TS S @ 2012
NEXT REVIEW DATE: _____
AUTH: HR 70-2
DATE: 26-7-82 REVIEWER: 806/99

Memorandum

TO : Chief, Intelligence School

DATE: 4 January 1965

FROM : Chief, Intelligence Production Faculty

SUBJECT: Bi-Weekly Activities Report No. 1
21 December 1964 - 1 January 1965

1. The Intelligence Production Courses ended its classroom sessions on 23 December with the JOT's final briefings. All course work, except the production of the final drafts of the course research projects has been completed, and IPC #10 becomes history for a group of JOT's who have shown an ability above the average for this course. Once again the course should end with all course reports finished on time, a most gratifying result of the additional research time in the course.

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2. [REDACTED] sent to [REDACTED] for comments the draft of a staff study on Agency paper-flow problems. As a sample of paper flow he studied in detail the dissemination of intelligence information reports on [REDACTED] and found that there are 44 units or individuals which receive and file such reports. He found the Agency dissemination system excellent (which agrees with our own observations); deplores the fact that there is much good and readily available information not obtained in the Agency; and recommends a greater concentration of expertise on individual countries and subjects as a means of reducing paper flow in CIA. Another recommendation is that a rapid reading course be made available to analysts. It states that some months ago ORR explored the possibilities of setting up facilities for such a course in Headquarters, but that the cost prevented action at this time.

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3. [REDACTED] requested [REDACTED] to review the movie script dealing with the DD/I. The purpose of this review is to update the movie in terms of organizational and functional changes which have taken place in the DD/I area.

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This ugly head again! B.

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4. All the course materials and the faculty are being readied for the D-day of 25 January when we get an ITC and an IPC started on the same day, and no let-up until the middle of April.



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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Intelligence School

DATE: 4 January 1965

FROM : Chief, Orientation Faculty

SUBJECT: Biweekly Activities Report No. 1
21 December 1964 - 1 January 19651. JOT Orientation

During this holiday season, we have completed all the necessary arrangements for the inauguration of the new JOT Program at Langley on 11 January. Student kits have been thoroughly revised and brought up to date, and all guest speakers have been signed up. We are anticipating a full complement of 75 students.

25X1A 2. Orientation Course

25X1A Messrs. [REDACTED] met with [REDACTED] Training Officer 25X1A
25X1A in [REDACTED] on 22 December to make the final arrangements for this tutorial
25X1A course for three [REDACTED] contract personnel. We are running a three-day
orientation course (4-6 January) with a fourth day reserved for optional
readings.

3. Auditing of JOT Briefings

25X1A [REDACTED] audited three of the final briefings given by members
of the July 1964 JOT class on 22-23 December. He was immensely
impressed not only by the quality of the briefings, but the wealth
of knowledge regarding the Agency and the grasp of intelligence com-
munity problems which these students have accumulated during their
six months of training.

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